

GENERAL INSTRUCTIONS FOR ACOLYTES

****In the event that you can not make it on your scheduled Sunday please try to find a replacement and call Jon or Mary at the church office so we can help. Try to get this replacement at least 1 week before the service and call the church office (336-1446) so we can change the name in the bulletin.**

Please wear appropriate Sunday dress.

Put on a robe from the closet in the Deacons room. The tapers are hanging on brackets behind the cross. Be sure taper has enough wick. There are matches and a lighter also behind the cross. Turn on the cross.

Make sure you have a Bible, hymnal and bulletin on your chair.

Meet the liturgist, organist and Pastor in the mailbox/copier room. Be there about 15 minutes before church starts. You will all walk out together and sit down.

Start lighting the candles when the organist begins the Prelude. Start lighting on the left side.

Light the candles from inside to outside. Start nearest to the cross and move toward the choir box. Next do the right side starting near the cross and moving toward the organ.

Hang the taper back in the bracket and go back to your chair.

Join the Pastor during the time for the children's sermon. Get the coin tin out for the children to place their offerings into.

During the offertory bring the collection plates to the ushers. After the Doxology the ushers will start walking up the aisle. Take the offering plates from the ushers and put them back (remember, if it's Communion Sunday the ushers will keep the plates in back)

Wait until the Postlude begins then get the taper and put out the candles. Extinguish the candles starting from the left. Put them out from the outside to the inside. Opposite of how you lit them.

Please hang taper back on bracket, put robe back in closet and close the door.

THANK YOU Job Well Done!

Revised 8/16/04